We encourage you to take these assets and create your own unique broadcast and run of show! However, if you'd like to follow our tried and true recommendations, the steps are below:

- First steps
  - [Create new broadcast](#) from within the Socialive Portal
    - Name your broadcast Live Event (or something similar 🙂)
  - Within the Studio, upload the media assets and overlay files
    - [Media](#) - located in Sources (left panel of Studio)
    - [Overlays](#) - located in the bottom panel under Scene Preview
  - [Change recording quality to Full HD 1080p](#) - located in Settings (right panel of Studio)
  - [Apply background](#)
    - Media asset: Live Event animated background
- [Setting up run of show](#) - this article details how to select layouts for each scene and drag and drop media assets and live sources into each scene to set up your recording. This article also describes how to enable overlays. Follow these steps for each Scene below:
  - Scene 1
    - Layout: Standard
    - Media asset: Live Event start card
  - Scene 2
    - Layout: Standard
    - Media asset: Live Event intro video
  - Scene 3
    - Layout: One 70 Left
    - Live source: Host
      - [Invite a colleague to the broadcast](#) to serve as host (or use your own camera feed)
    - Overlay: Live Event agenda
    - Toggle on show [name tags](#) within Overlays and modify host info
  - Scene 4
    - Layout: Three Horizontal Crop
    - Live source: Host + 2 Panelists
      - Invite two colleagues to the broadcast as panelists and use your own camera feed as the host
    - Toggle on show [name tags](#) within Overlays and modify speaker info and theme to adjust the look and feel
  - Scene 5
    - Change Layout to One 70
    - Media asset: Live Event trend 1 overlay
    - [Adjust the size, positioning, and padding of the overlay](#) to fit where you'd like it in the scene
  - Duplicate Scene 5 to create Scene 6
    - Toggle off Live Event trend 1 overlay and toggle on Live Event trend 2 overlay

- - - ■ Adjust size, positioning, and padding
    - ○ Duplicate Scene 6 to create Scene 7
      - ■ Toggle off Live Event trend 2 overlay and toggle on Live Event trend 3 overlay
      - ■ Adjust size, positioning, and padding
    - ○ Scene 8
      - ■ Layout: Standard
      - ■ Media asset: Live Event end card
    - ○ Duplicate Scene 8 to create Scene 9
      - ■ Update media asset to Live Event animated video outro
    - ○ Review your Run of Show
    - ○ Have your colleagues join the recording. Alternatively, drop your own camera feed into both the host and guest source in each scene
- Start the Broadcast
  - ○ Click Start Recording
  - ○ After a short countdown, your broadcast is now live!
  - ○ Click on the Scene 2 thumbnail, review in Preview, and click the red Send Live button
    - ■ Alternatively, you can double click a scene across the top of the studio to send that scene live immediately
  - ○ Send each subsequent scene live as you're ready (or mix up the order!). Please note, a scene with a video only (like Scene 2), will automatically transition to the next scene after the video ends, unless you loop the video.
  - ○ When you're done, click End Recording (using a video in the last scene will automatically end the recording when the video ends).
- You've just created your first mock Live Event!